



**20<sup>TH</sup> JUDICIAL DISTRICT OF COLORADO**  
**ADMINISTRATIVE ORDER 16-104 (Revised)**  
**SUBJECT: The Chestor House Boulder County Guardianship Pilot Program**

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**To:** All Judicial Officers, District Administrator, Clerk of Court, Court Staff, Rod Felzien and Dave Sanderson – Board Members of The Chestor House, All Interested Parties

**From:** Ingrid S. Bakke  
Chief Judge, 20<sup>th</sup> Judicial District

**DATE:** April 29, 2019

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Twentieth Judicial District Administrative Order 16-104 (Revised) details the process for administering The Chestor House Boulder County Guardianship Pilot Program. The previous version of Twentieth Judicial District Administrative Order 16-104 is rescinded.

The Chestor House (“TCH”) is a local charitable organization that supports people with intellectual and developmental disabilities. In cooperation with the 20<sup>th</sup> Judicial District Court, TCH has designed the *Boulder County Guardianship Pilot Program* (“program”), the purpose of which is to provide funds to help pay for the services of guardians for people with intellectual and/or developmental disabilities in cases where there is no other available funding source.

1. A proposed guardian may submit to TCH an application for the payment of fees/costs in the form designated by TCH. TCH will review the application and make a determination, in their sole discretion, whether to approve the payment of fees/costs to the proposed guardian.
2. Where TCH approves the application and agrees to pay the fees/costs of the proposed guardian through the program, then upon appointment of the guardian, a contract for services will be executed between TCH and the guardian. TCH shall notify the presiding judge for the probate case that TCH has agreed to pay the fees/costs of the guardian.
3. Where TCH approves the application and agrees to pay the fees of the proposed guardian through the program, then upon appointment of the guardian, the Clerk of the Court will add TCH as an “interested party” in that probate case. TCH shall be an interested party only for the limited purposes of allowing TCH to access the Register of Actions to obtain the guardian’s initial and annual reports. In order to view the Register of Actions, TCH will be required to designate an attorney of record in the probate case.

4. TCH may not affirmatively review or supervise guardianship services, nor make day-to-day recommendations or decisions for the protected person. The role of TCH under the program shall be strictly limited to providing funds so the guardian may provide guardianship services to the protected person.
5. TCH has the sole discretion to authorize payment to the guardian.
6. TCH may, in their sole discretion, terminate or suspend the program at any time. In that event, TCH will provide written notice to the Chief Judge of the Twentieth Judicial District. Upon termination of the program, TCH shall be removed as an interested party in every case in which it was added as such.

A handwritten signature in black ink, appearing to read 'Ingrid S. Bakke', written in a cursive style.

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Hon. Ingrid S. Bakke  
Chief Judge  
Twentieth Judicial District