

<p><b>EIGHTEENTH JUDICIAL DISTRICT: ARAPAHOE, DOUGLAS, ELBERT and LINCOLN COUNTIES, COLORADO</b></p> <p>Arapahoe County Justice Center 7325 South Potomac Street Centennial, Colorado 80112</p> <p>Arapahoe County Courthouse 1790 West Littleton Boulevard Littleton, Colorado 80120</p> <p>Douglas County Justice Center 4000 Justice Way #2009 Castle Rock, Colorado 80109</p> <p>Elbert County Courthouse PO Box 232, 751 Ute Street Kiowa, Colorado 80117</p> <p>Lincoln County Courthouse PO Box 128, 103 Third Avenue Hugo, Colorado 80821</p>	<p><b>•COURT USE ONLY •</b></p> <p><b>Chief Judge Order September 12, 2019</b></p> <hr/> <p><b>Division 201</b></p>
<p><b>CHIEF JUDGE ORDER 19-06 ADOPTION OF PROBATION POLICY 3-102 REGARDING ALTERNATIVE TO COURT ORDERED USEFUL PUBLIC SERVICE</b></p>	

Pursuant to the authority granted to chief judges of the judicial districts of the State of Colorado by Chief Justice Directive 95-01, "Authority and Responsibility of Chief Judges," the undersigned, in her capacity as Chief Judge, hereby adopts the attached Probation Policy 3-102 regarding Alternative to Court Ordered Useful Public Service. When appropriate, probation officers in the Eighteenth Judicial District may seek judicial approval for a defendant to complete an alternative to useful public service hours through filing a "Special Report

Seeking Approval to Modify Useful Public Service Hours," in accordance with the attached policy.

Dated this 12th day of September of 2019.


BY THE COURT:

A handwritten signature in blue ink, appearing to read "Michelle A. Amico", is written over a horizontal line.

Michelle A. Amico

Chief Judge

Eighteenth Judicial District

 <div><b>18TH JUDICIAL DISTRICT PROBATION DEPARTMENT Policies and Procedures</b></div>		<b>Policy No.: 3-102</b>
		<b>Chapter:</b> Supervision
		<b>Subject:</b> Alternative to Court Ordered Useful Public Service
<b>Effective Date:</b> Sept 12, 2019	<b>Applicability:</b> Probation Officers and supervisors	
<b>Revision Date:</b>		
<b>Review Date:</b> September 2021		
<b>Related Citations or Directives:</b> Community or useful public service-misdemeanors 18-1.3-507, Community service for Juvenile offenders 19-2-308, Alcohol or drug related traffic offenses 42-4-1301.4		

## I. DEFINITION

**Useful Public Service** - a condition of probation ordered by the court at sentencing, which involves a set amount of hours that the defendant is to work in the community.

## II. POLICY

Probation officers may request alternatives to completing court ordered useful public service with the goal of maintaining accountability and enhancing evidence-based practices to lower criminogenic risk. This is an option for clients who are struggling to complete the useful public service hours due to their financial situations or current abilities.

## III. PROCEDURE:

- a. All cases are eligible for requesting an alternative to court ordered useful public service. To request an alternative to court ordered useful public service, the PO must receive court authorization through completing the special report titled "SPECIAL REPORT SEEKING APPROVAL TO MODIFY USEFUL PUBLIC SERVICE HOURS" and filing it with the court.
- b. If a PO is deciding to offer an alternative to useful public service, the case must be staffed with supervisor for approval.
- c. If approved for an alternative to useful public service, the supervisor and the officer will decide what activity is appropriate for the client based on the alternative to useful public service matrix.

- d. Upon completion of alternative to useful public service hours, the officer will complete and file a special report and proposed order to the court for approval.
- e. Any court ordered requirements cannot be accepted as options for alternatives to useful public service, e.g. a victim impact panel.
- f. All decisions regarding useful public service will be documented in the narratives to include the clients' successful or unsuccessful completion of the alternative to useful public service.